



# *International Criminal Tribunal for the former Yugoslavia*

Translator (French), P-3 (temporary vacancy until 31 December 2016)

<b>DEADLINE FOR APPLICATIONS</b>	<b>: 28 April 2016</b>
<b>DATE OF ISSUANCE</b>	<b>: 14 April 2016</b>
<b>OFFICE</b>	<b>: Registry, Conference and Language Services Section</b>
<b>VACANCY ANNOUNCEMENT</b>	<b>: 2016/ICTY/REG/CLSS/019-P</b>

The appointment is limited to ICTY. Extension of the appointment is subject to the extension of the mandate and/or the availability of funds. ICTY is a smoke free environment.

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United Nations Core Values: Integrity, Professionalism, Respect for Diversity

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## Organizational setting and reporting:

This position is located in the Registry, Conference and Language Services Section.

## Responsibilities:

Under the supervision of the Head of Unit, the incumbent of the post, translates, subject to revision, documents from English into French, respecting deadlines and using appropriate terminology. Must aim at a high standard of accuracy, consistency and faithfulness to the spirit, style and nuances of the original, observe the established terminology and usage, and ensure, as far as possible, consistency with other translators working on similar documents. The level of revision required should decrease as more experience is gained, the ultimate goal being that work produced needs only monitoring by a reviser. Uses all sources of reference, information and consultation relevant to the text at hand and carries out any research required. Must maintain a certain speed and volume of output, due account being taken of the difficulty of the text and the specified deadlines. Identifies new terminology material and submits it for the consideration of revisers.

## COMPETENCIES

- **Professionalism** – Good writing skills; high standards of accuracy, consistency and faithfulness to the spirit, style and nuances of the original text; good grasp of the subject matter; ability to use all sources of reference, consultation and information relevant to the task at hand; ability to maintain an adequate speed and volume of output, taking into account the difficulty of the text and the specified deadline. Must have the ability to work quickly and accurately under pressure. Some degree of specialization in subjects with which the Tribunal deals. Familiarity with word-processing applications and other computer software. Commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of work. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.
- **Commitment to Continuous Learning** – Keeps abreast of new developments in own occupation/profession; actively seeks to develop oneself professionally and personally; contributes to the learning of colleagues and subordinates; shows willingness to learn from others; seeks feedback to learn and improve.
- **Teamwork** – Works collaboratively with colleagues to achieve organisational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

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## QUALIFICATIONS

### Education:

Advanced degree from a university or from an institution of equivalent status. A first level university degree in combination with qualifying experience may be accepted in lieu of an advanced university degree.

### Work Experience:

Minimum of 5 years experience in translation, preferably in the context of the United Nations or other international organisation. Some degree of specialization in subjects with which the Tribunal deals, i.e. legal is an asset. Familiarity with terminology databases and knowledge of relevant computer software is an asset.

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## **Languages:**

English and French are the working languages of the Tribunal. For the post advertised, fluency in French and excellent knowledge of English are required, as demonstrated by passing the UNICTY's selective translation examination. Knowledge of Bosnian/Croatian/Serbian is an asset.

## **HOW TO APPLY:**

### **NOTE FOR INTERNAL CANDIDATES:**

- 1) Staff at the P-2 and P-3 level are eligible to apply.
- 2) Interested staff members must complete the ICTY Internal Application Form and UN Personal History Profile (PHP) form obtainable via the TRIBUNET or ICTY website. Please submit all documents including the last two e-PAS's to the [recruitment@icty.org](mailto:recruitment@icty.org) in-box. Please indicate the job opening number in the subject line.

### **NOTE FOR EXTERNAL CANDIDATES:**

- 1) External applicants must complete the UN Personal History Profile (PHP) form obtainable from the ICTY website ([www.icty.org](http://www.icty.org)) and forward electronically to the [recruitment@icty.org](mailto:recruitment@icty.org) in-box. Please indicate the job opening number in the subject line.

### **NOTE FOR PREVIOUSLY ROSTERED CANDIDATES**

Roster candidates must express their interest and availability for published job openings by submitting an updated PHP and cover letter.

Once received, a list of candidates who meet the requirements of the post will be sent to the supervisor, who will prepare a written comparative analysis of the candidates and make a recommendation for the position.

**PLEASE NOTE THAT APPLICATIONS RECEIVED AFTER THE DEADLINE AT MIDNIGHT (THE HAGUE TIME) ON THE CLOSING DATE WILL NOT BE ACCEPTED.**

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