



International Criminal Tribunal for the former Yugoslavia

LAN ADMINISTRATOR, G-6

DEADLINE FOR APPLICATIONS	:	24 July 2017
DATE OF ISSUANCE	:	10 July 2017
ORGANIZATIONAL UNIT	:	Operations Unit, ITSS
VACANCY ANNOUNCEMENT	:	2017/ICTY/REG/ITSS/038-GS

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational setting and Reporting:

This position is located in the Information Technology Support Services, Operations Unit under the supervision of Coordinator, Computer Operations Support Unit.

Responsibilities:

Within delegated authority, the System Engineer will be responsible for the following duties:

- Perform installation, configuration, testing and deployment of server hardware and software, including Local Area Network, Cisco, VMware, EMC SAN storage, Operating Systems, Electronic mail, Lotus Notes, Citrix, Database systems, Internet Web software, firewall, Domain Name Server (DNS), DHCP, mail relay, and security software.
- Manage Domain Controllers and optimize Active Directory (AD) replication via sites and services over multiple WAN Links, configure and support automated monitoring and alerting for health and up time for multiple services and replication, secure Active Directory objects using ACL's, group policies and permission.
- Carry out preventive and corrective maintenance of all LAN / WAN hardware and systems under her/his control. Serve as a focal point in the development of efficient procedures to design, install and maintain LAN-based systems, including office automation applications as well as focal point for resolving operational problems.
- Administer all network-based systems including active directory, operating systems, network-based applications and all mail systems and Lotus/Notes databases. Develop scripts to automate routine server administration and management tasks.
- Perform network design services, ensuring adherence to departmental policies and procedures, develop and implement plans to maintain reliable access to Internet. Maintain dedicated bandwidth and perform periodic maintenance of the Proxy server and DMZ devices.
- Maintain network security by configuring routers, switches, firewalls etc. according to security standards; monitor security measures in place within network perimeter, ensuring security breaches do not occur and information is safeguarded from unauthorized access.
- Assist in providing technical requirements, such as memory requirements, storage, performance, etc., for the purchase of servers, workstations and other equipment for connection to the LAN/WAN.
- Establish and implement procedures to ensure efficient backup/restore procedures of critical data.
- Collect various statistics on the performance and reliability of server systems, and produce pertinent reports.
- Maintain the documentation of server systems, pertinent to operations and system administration.
- Any other *ad hoc* duties as required.

Core Competencies:

- Professionalism – Extensive knowledge of and experience working with Cisco, EMC and VMware; extensive experience in installation and management of Windows Servers, active directory, Lotus Notes, network and internet security, firewalls, routers, switches. Experience providing first and second line support for Windows server operating systems on a Windows Domain; Microsoft Office; Network Printers server. Commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of work. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.
 - Teamwork – Works collaboratively with colleagues to achieve organisational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
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- **Technological Awareness** – Keeps abreast of available technology; understands applicability and limitations of technology to the work of the office; actively seeks to apply technology to appropriate tasks; shows willingness to learn new technology.

QUALIFICATIONS

<u>Education:</u>	High school diploma or equivalent; demonstrated ability to use computer technology.
<u>Experience:</u>	7 years related technical experience in applications support, direct users support and analyzing workflow processes.
<u>Language:</u>	English and French are the working languages of the Tribunal. For the post advertised fluency in English is required

NOTE FOR INTERNAL CANDIDATES:

- 1) Staff at the G-5 and G-6 levels are eligible to apply; the requirement for one year post occupancy is applicable.
- 2) Interested staff members must complete the ICTY Internal Application Form and UN Personal History Profile (PHP) form obtainable via the TRIBUNET or ICTY website. Please submit all documents including the last two e-PAS's ELECTRONICALLY AS ONE DOCUMENT to the recruitment@icty.org in-box. Please indicate the job opening number in the subject line.

NOTE FOR EXTERNAL CANDIDATES:

- 1) External applicants must complete the UN Personal History Profile (PHP) form obtainable from the ICTY website (www.icty.org) or personal Inspira account and forward electronically AS ONE DOCUMENT to the recruitment@icty.org in-box. Please indicate the job opening number in the subject line. Applicants may have to sit the Global General Services Test (GGST) as per OHRM instructions.

NOTE FOR PREVIOUSLY ROSTERED CANDIDATES

Roster candidates must express their interest and availability for published job openings by submitting an updated PHP and cover letter.

PLEASE NOTE THAT APPLICATIONS RECEIVED AFTER THE DEADLINE AT MIDNIGHT (THE HAGUE TIME) ON THE CLOSING DATE WILL NOT BE ACCEPTED.